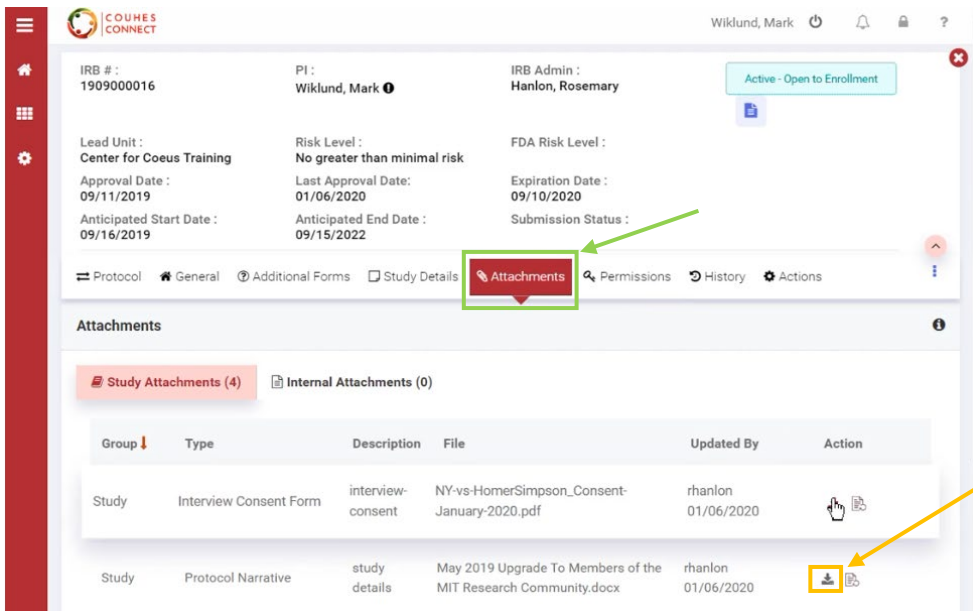


# Attachment Versions: Quick Guide

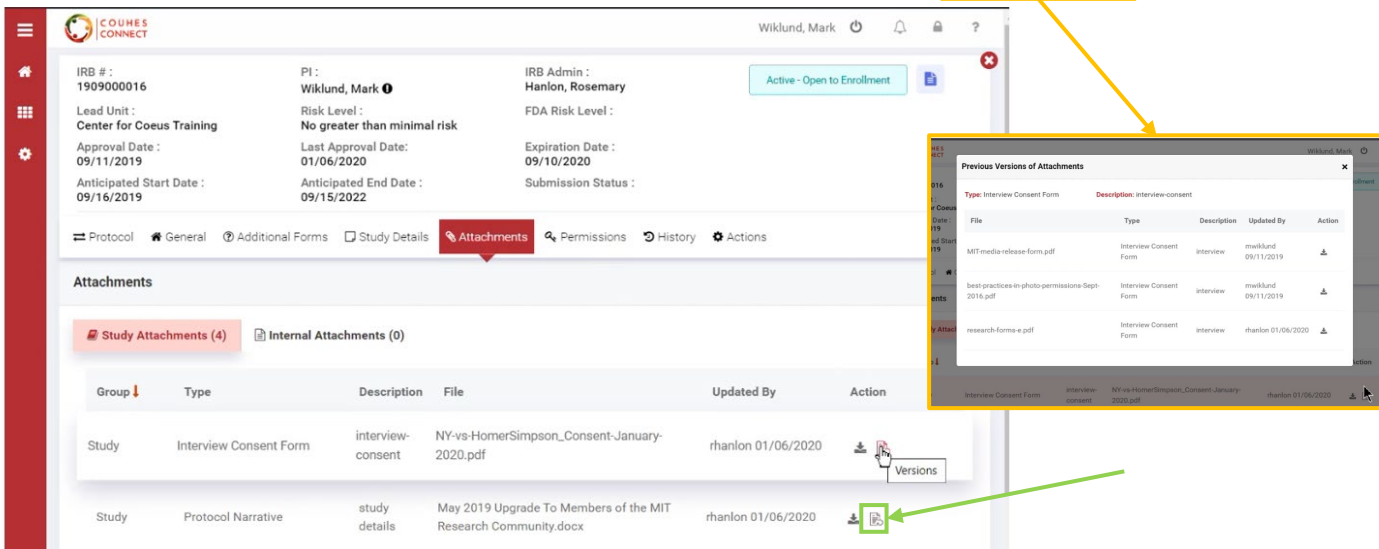
## 1. To View/Download Current Version of a Protocol Attachment

- To view all study submission attachments, go to the **Attachments** tab.
- To view/download current version of a protocol attachment, select the **download icon** next to the file name.



## 2. To View/Download Previous Versions of a Protocol Attachment

- To view/download previous versions of a protocol attachment, select the **version icon** next to the file name.
- All previous attachment versions are retained and will appear in a **new window**.



## 3. To Upload Most Recent Version of a Protocol Attachment

- To replace the previous version of a protocol attachment, select the **update icon**.
- A **new window** will appear to add the new version attachment.
- Remember: please **highlight or use track changes** when submitting any revised attachments.

