

## CITI Resources:

### Login for MIT Users (Active Kerberos account):

For MIT Faculty, staff, or students: Please log into the CITI site via the [MIT portal](#). You will need a [valid MIT certificate](#) for authentication, available via [IS&T](#).

The screenshot shows the CITI PROGRAM user interface. At the top left is the CITI PROGRAM logo. Navigation links include Courses, Records, CEUs, Support, and Admin. A search icon and a user profile section labeled 'Your Name ID #' are on the right. A language dropdown menu is set to 'English'. The main content area is a blue banner with a welcome message: 'Welcome, Michael'. Below this are links for 'Add Institutional Affiliation' and 'Purchase Independent Learner Courses'. On the right of the banner are two circular statistics: '3 Courses Completed' and '6 Years of Membership'. Below the banner is a filter section 'Show Courses for:' with a dropdown menu set to 'Massachusetts Institute of Technology' and an 'Institution List' button. The main content area is titled 'Massachusetts Institute of Technology' and 'Active Courses'. A course card for 'Data or Specimens Only Research' is shown, indicating 'Stage 1 - Basic Course' and '7 / 9 modules completed' with a progress bar. A 'Continue Course' button is visible on the course card.

### Login for non-MIT users:

Within the **Training: Research Involving Human Subjects** section of the COUHES website, follow the University of Miami CITI link <https://about.citiprogram.org/en/homepage/>.

From there, sign into your existing CITI account. If you do not have an existing account with CITI, follow these steps:

1. Select [Register](#) in the top-right of the homepage.
2. Search for *Massachusetts Institute of Technology Affiliate* within the **Select Your Organization Affiliation**.
3. Follow the prompts as they appear on the screen to create an account.

Once logged in, follow these steps to complete the appropriate training course.

Select **View Courses** under Institutional Course next to *Massachusetts Institute of Technology*.

## Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

DEMO

View Courses

Massachusetts Institute of Technology

View Courses

After selecting **View Courses**, you will see a list of **Active Courses, Courses Ready to Complete and Completed Courses**.

Show Courses for: Massachusetts Institute of Technology  [Institution List](#)

### Massachusetts Institute of Technology

#### Active Courses

[Learner Tools](#)

Massachusetts Institute of Technology  
Data or Specimens Only Research  
Stage 1 - Basic Course

7 / 9 modules completed



Continue Course

Massachusetts Institute of Technology  
IRB Members  
Stage 2 - Refresher Course

14 / 26 modules completed



Continue Course

Massachusetts Institute of Technology  
Social & Behavioral Research Investigators  
Stage 1 - Basic Course

4 / 16 modules completed



Continue Course

## Adding a Course:

1. Scroll to the bottom of the **View Courses** screen and selected [Add a Course](#) in the *Learner Tools for Massachusetts Institute of Technology* section.
2. Answer the following questions as follows:
  - a. **Question 1: Basic Course Selection.** Select the training appropriate to your research activities and involvement.
  - b. **Question 2: Refresher Course Selection.** If you have previously completed human subject training and need to complete a refresher course, please select the course. **Otherwise, select *I have not previously completed an approved Basic Course.***
  - c. **Question 3: No**
  - d. Question 4: N/A
  - e. Question 5: No
  - f. Question 6: *Do not select any*
  - g. Question 7: Not at this time.
  - h. Question 8: Not at this time.
  - i. Question 9: No

If done correctly, you should be taken to an Assurance Statement from CITI. Please review, click I Agree, Submit and proceed to the course review. You can then complete the IRB Members training course.