

Exempt Evaluations – Extending End Dates

1. Navigate to the Exempt Evaluations tab within COUHES Connect:
<https://couhes-connect.mit.edu/connect>
2. Select My Studies within Exempt Evaluations tab and then locate the study you want to extend the end date.
3. Click View to open up the specified Exempt Evaluation and scroll to the bottom.

4. Select Extend Study and select the new end date with a brief explanation for the extension.
5. Select Extend Study to complete the action. The new end date is listed in the header section of the Exempt Evaluation.

The screenshot illustrates the COUHES Connect interface for managing exempt evaluations. The top navigation bar includes tabs for 'All Protocols', 'New Submissions', 'My Review', 'All Reviews', 'En-Route Protocols', 'Exempt Evaluations', and 'Restart Research Requests'. The 'Exempt Evaluations' tab is active, and the 'My Studies' sub-tab is selected. A list of exempt evaluations is displayed, with one entry highlighted: 'E-5504 - Extending Completion Date'. The details for this study are shown below the list, including the title, department, start date, end date, principal investigator, and faculty sponsor. The 'Extend Study' button is highlighted with a red circle. A modal dialog is open, titled 'This action will Extend your Exempt Study.', which prompts the user to enter a new end date and provide comments for the extension. The 'Extend Study' button in the modal is also highlighted with a red circle.

Exempt Id : E- 5504

* Title:	Extending Completion Date	* Principal Investigator:	Keohane, Michael J
* Department:	VP for Research	Faculty Sponsor:	
* Start Date:	12/20/2023	* End Date:	12/21/2023
* Summary:	Completion Date.		

This action will Extend your Exempt Study.

COUHES does not review changes to the End Date of exempt studies. If you have specific comments or questions for COUHES, please contact couhes@mit.edu before taking this action.

Extended End Date *

12/21/2024

Comments

Extension Comments

4000 characters left. All text beyond the limit will be truncated.

Cancel Extend Study